

HEALTH AND WELLBEING CHECKLIST Date



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Checklists

Daily De-Stress Practices

Reducing stress daily improves mental health, focus, and overall well-being. Use this checklist to incorporate calming activities into your routine.

Start Your Day Calmly

- O Avoid rushing in the morning; wake up 10-minutes earlier for a peaceful start.
- **O** Tip: Use this extra time for a brief meditation or to enjoy your coffee mindfully.

Practice Deep Breathing

- O Spend 2-5 minutes focusing on slow, deep breaths to calm your nervous system.
- O Example: Try the 4-7-8 breathing technique by inhaling for 4 seconds, holding for 7, and exhaling for 8.

Take Mini Breaks

- O Pause for a few moments throughout the day to stretch, breathe, or refocus your mind.
- O Tip: Set a timer every hour as a reminder to stand up and move around.

Use Guided Relaxation Apps

- O Explore mindfulness or relaxation apps like Calm or Headspace for structured stress relief.
- O Tip: Try guided meditations or progressive muscle relaxation exercises during lunch breaks.

Engage in Physical Activity

- **O** Release tension with exercise, yoga, or a brisk walk to boost endorphins.
- O Tip: Schedule a short workout or walk during your most stressful times of the day.

Connect with Nature

- O Spend 10-minutes outdoors daily to clear your mind and improve your mood.
- O Tip: Walk in a park or sit by a window with natural light if going outside isn't possible.







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Limit Caffeine and Sugar

- O Replace caffeine and sugary snacks with herbal teas or nutrient-rich options like nuts or fruit.
- **O** Tip: Drink chamomile or peppermint tea for a calming, caffeine-free alternative.

Practice Gratitude

- **O** Write down or reflect on three things you're thankful for to foster positivity.
- O Tip: Use a journal or an app to track daily gratitude moments and revisit them during tough times.

Set Healthy Boundaries

- O Learn to say no to reduce overcommitment and stress, preserving your energy.
- **O** Tip: Prioritise your tasks and delegate when possible, to avoid feeling overwhelmed.

Wind Down with Relaxation Techniques

- O End your day with a calming activity like Journalling, reading, or light stretching.
- O Tip: Pair relaxation techniques with aromatherapy or soft music to enhance the experience.



